

**COUNCIL ON REAL ESTATE CURRICULUM AND EXAMINATIONS
MINUTES
JULY 22, 2004**

PRESENT: Ron Hanson, Paul Hoffman, Peter Sveum and Lloyd Levin

EXCUSED: Susan Hamer, Lawrence Sager

STAFF PRESENT: William Black, Legal Counsel, Dr. Barbara Showers, Director of Examinations and Education, Pat Schenck, Program Assistant

GUESTS: Rick Staff, WRA

CALL TO ORDER

Lloyd Levin, Chair, called the meeting to order at 1:05 p.m. A quorum of four members was present.

ADOPTION OF AGENDA

MOTION: Peter Sveum moved, seconded by Ron Hanson, to approve the agenda with addition. Motion carried unanimously.

APPROVAL OF MINUTES OF APRIL 13, 2004 AND APRIL 23, 2004

MOTION: Paul Hoffman moved, seconded by Ron Hanson, to approve the minutes of April 13, 2004 and April 23, 2004 as written. Motion carried unanimously.

ADMINISTRATIVE REPORT

Dr. Showers introduced Darwin Tichenor to the Council and discussed the procedure on approving continuing education course providers.

COMMITTEE ROSTER

Mr. Levin discussed the council members expiration dates and would like to implore that the Department Secretary continue current members appointments beyond the expiration date. Susan Hamer, Ron Hanson, Lloyd Levin, and Larry Sager's terms have expired. Ron Hanson will continue until he has been replaced.

MEETING DATES

The Council may not meet on September 23, 2004

INVITATION TO BOARD MEMBER WORKSHOP: AUGUST 17, 2004

The Council reviewed the Board Member Workshop Invitation. All the members were encouraged to attend.

REVIEW STATUS OF FOLLOW-UP ITEMS FROM APRIL 23, 2004 COUNCIL MEETING

There was no follow-up discussions from the April 23, 2004 Council Meeting.

EDUCATION AND EXAMINATION CONTINUING EDUCATION CURRICULUM DESIGN INPUT

The Council discussed approving content guidelines for the testout exam, course guidelines for schools, approving the topics of courses for the continuing education curriculum and testout development and access to the WRA newsletters on-line.

MOTION: Ron Hanson moved, seconded by Paul Hoffman, to approve Course I – Three Hours: Issues relating to the use of approved forms, contract law, and real estate practice agency agreements. Motion carried unanimously.

MOTION: Paul Hoffman moved, seconded by Peter Sveum, to approve Course II - Three Hours: Issues relating to use of approved forms, contract law and real estate practice-conveyance documents. Motion carried unanimously.

MOTION: Ron Hanson moved, seconded by Peter Sveum, to approve Course III - Three Hours: New Developments - Legislative Developments, DRL Developments, New Industry Business Models - Regulatory and Practice Issues and Case Law Update and add 04.06 Condominium Law and move Referral Fee Issues Legal Update 04.05 to Course IV. Motion carried unanimously.

MOTION: Ron Hanson moved, seconded by Peter Sveum, to approve Course IV - Three Hours: Residential Course 4A - Issues related to interaction with other real estate service providers: Attorneys, Title Companies, Mortgage Originators, Home Inspectors, Appraisers with the addition of Referral Fee Issues Legal Update 04.05 and include Selling Real Estate at Auction as an elective alternative. Motion carried unanimously.

MOTION: Paul Hoffman moved, seconded by Ron Hanson that the outline must touch on all items expressed in bold in the 2005-2006 curriculum. However, the presenter may choose to more

comprehensively address one or more topics and without treatment of certain others provided that all bold items have a cross reference to an alternative source of information about the topic not covered in the presentation. Motion carried unanimously.

Ron Hanson and Rick Staff will work with Darwin Tichenor to identifying the items included on the testout examination.

ADJOURNMENT

MOTION: Peter Sveum moved, seconded by Ron Hanson, to adjourn the meeting at 2:30 p.m. Motion carried unanimously.